

GATE & UPPER HELMSLEY PARISH COUNCIL

**MINUTES OF A PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON THURSDAY 02 MARCH 2023 AT 7.30PM**

Councillors Present: Charlie Dodds Michael Harrison
Richard Miller Sue Panesar

In Attendance: NYCC/RDC Cllr Caroline Goodrick

Public Present: 1

The Parish Clerk was absent, due to ill health, so Cllr Miller took the minutes

23/28 a) To receive apologies for absence given in advance of the meeting:

Parish Councillor Jonathan Greenwood

b) To consider the approval of reasons given for absence:

Resolved/Approved (Unanimous)

23/29 To record declarations of interest in items on the agenda: None

23/30 To confirm the minutes of the meeting held on Thursday 08 September 2022:

Resolved/Approved (Unanimous)

23/31 To discuss casual vacancy resulting from resignation of Mrs Janet Buckley

RDC had advised that this vacancy could be filled by co-option

23/32 To discuss matters arising from previous minutes:

- Back Lane – The Parish Clerk had written to NYCC as agreed – “The Parish Council reluctantly accepted this outcome, but would ask if any other traffic calming measures could be installed along Back Lane and the Upper Helmsley Road junction”. No response received.

- Road Safety issues adjacent to BATA – Andrew Santon, NYCC had emailed - “The local highways officer has inspected the area opposite the BATA garage on Monday as part of their monthly inspections. There were no defects that met our intervention levels found, the only slight issue found was outside the vets next to the BATA garage on the footway that was a little fretted and rough but an order was in place and has now been completed. With regards to the Parish Councils request to resurface the A166 in ‘quiet tarmac’. Unfortunately, we do not have the required financial resources to arrange a complete reconstruction and resurfacing of the A166 through the village. The whole of the A166 in Ryedale/NYCC was surface dressed in 2017 which is designed to prolong the life of the road as well as increasing the texture and grip of the road surface. It does generate slightly more noise but the increased grip makes the road safer for vehicles”.

Cllr Goodrick will speak to relevant section at next opportunity

- Website – Thomas McBoyle is currently developing the website

- Defibrillator – Cllr Greenwood had emailed – “Firstly you'll note 24 weeks delivery time, that seems to be standard at present with a global shortage of chips. We do need a semi-automatic defib at a cost of £1095 plus VAT and delivery, we need to be able to connect to the local ambulance service so they know where it is and can help a user with a patient otherwise it's as it is at the moment, stand alone and basically invisible. How are we getting on with moving the cabinet and the electrics, that needs to happen first? I think given that we now all agree the current one is out of order I want to have a good look at it and see if we can repair it with new batteries before we go down the new

purchase option. When I get back next Tuesday i'll grab it from the cabinet and get it looked at, you never know. The price of the one I can get looks very similar to your quotes so not out of line at all".
Resolved – The Parish Council approved the purchase of a new defibrillator (Unanimous)

23/33 Public Session: None

23/34 To discuss new planning applications received: -

22/01396/FUL - Erection of single-storey extension to east side elevation to form additional retail and storage areas, office and staff facilities together with open-sided oak timber entrance canopy to front elevation @ Balloon Tree Farm Shop And Café The Parish Council submitted a response of "No Objection"

23/35 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- Bookkeeping records to date – The bank reconciliation totalling £4567.11, along with the Income and Expenditure had been circulated around Cllrs
- Financial Management – The Parish Clerk had conducted a General Data Protection Regulator (GDPR) Data Audit, which was circulated to Cllrs on 27 February 2023.
- Policy Review

The Parish Clerk had reviewed the Openness and Accountability along with the Data Protection/GDPR policies as follows –

Openness and Accountability:

In this section, there are two policies, which are a Statutory Requirement:

ICO Model Publication Scheme

Complaints Policy/Procedure

These have been adopted and will be uploaded to the new website.

The rest are Best Practice policies:

Recording of Meetings Policy

This has been adopted and will be uploaded to the new website

The Parish Clerk advised that the Parish Council did not need any of these BP policies - FOI Policy, FOI Vexatious Requests Policy, Rules for public session, Example Social media Policy, Media/Communications Policy, Transparency Code compliance checklist

Data Protection/GDPR

Mandatory/Statutory Requirement Policies - Already Adopted

Privacy notice (General), Privacy notice (Stakeholders), ICO Model Publication Scheme 2014

Best Practice Policy - Records Management Policy - Already Adopted

Security Incident Log/Policy – Not required

- Matters raised by/with Yorkshire Local Councils – NTR

- Payment - Resolved/Approved (Unanimous)

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| Parish Clerk | Salary | 100460 | £142.80 |
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| HMRC | PAYE | 100461 | £234.60 |
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| Parish Clerk | Expenses | 100463 | £18.12 |
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| Tomas McBoyleWebsite | | 100464 | £250.00 |
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Cheque 100462 was cancelled

23/36 To report correspondence received by the council:

- The Yorkshire Classic Road Cyclo Sportive – Saturday 25 March 2023 - Noted

- NYCC Grass Cutting

Resolved – The Parish Council were happy for NYCC to continue cutting the visibility splays (Unanimous)

23/37

To receive matters raised by members:

- Potholes at junction between A188 and Upper Helmsley Road need repairing.
- Broadband discussed

23/38

To confirm the dates of the future meeting(s):

04 May 2023, 07 September 2023, 07 December 2023

Resolved / Approved (Unanimous)